

PRESENT: Commissioner Robert E. Roach, Jr.
Commissioner Tommy Z. Haynes
Commissioner Lynn Bowers
Commissioner Katie Flynn Hedden
Mayor William I. May, Jr. (5)

ABSENT: None (0)

Following roll call, Mayor May called for citizen comments.

Grace and Hannah Neal spoke in favor of an indoor sports complex. As avid tennis players, they would enjoy having a place in town to practice during winter months.

Discussion Items:

Downtown Frankfort's presentation of a "smoffice" was presented by Doug Howard. He asked for City support to provide one new business, a store front in downtown Frankfort with all the office necessities included. Providing this support will help small, local businesses get off and running. The idea of the project is to provide a more business friendly community.

He also spoke regarding the local high schools' current business plan competition.

Donna Hecker with Walk/Bike Frankfort asked for City support in applying for Frankfort to be designated as a "Bike Friendly Community." Commissioner Roach requested it be added to the February 25th regular meeting agenda.

John Arnett with the Frankfort Tennis Association updated the Board on all the improvements the Tennis Association had provided to the local Tennis community over the past 10 years. He requested the City support of a study group to research the need for an indoor tennis and multi-sport facility. David Steele, Executive Director of the Frankfort YMCA also spoke in support of the idea. Discussion followed. Commissioner Hedden requested it be added to the March Work Session agenda.

Chris Shera, President of Community Gardens, and John Rogers, Vice- President, updated the board on the use of their land grant project and the use of FEMA land.

Betsey Laski with Bluegrass ADD, presented the Board with the process of applying for a potential Community Development Block Grant. Sewer Department Director Bill Scalf and Grant writer Rebecca Hall were both present for questions. Discussion followed.

Discussion item regarding City Beautification Issues was moved to a later date.

Interim City Manager Mark Wilhoite spoke regarding the CERS Resolution.

During discussion of the tentative agenda, Commissioner Bowers requested that no agenda items be presented to the Board after the fact, making the Board's action irrelevant. All items should be presented to and voted on by the Board prior to documents being signed or any work beginning.

Randy Donahue, Human Resources Director, and Parks and Recreation Co-director Jim McCarty discussed the new pay rate structure established for Parks seasonal and part-time employees.

Jim McCarty informed the Board that River Front Developments want to build a facility on the river. The land being considered is donated land and low cost to the City.

Mr. McCarty also reported on the recent War of 1812 Canadian Celebration and Laying of the Wreath in the Frankfort Cemetery. Mr. McCarty thanked Mayor May and Commissioner Bowers for their attendance.

Major Fred Deaton, Frankfort Police Department, updated the Board on the good turnout for the January medication drop-off at the Health Department.

Applications for Frankfort's Citizens' Police Academy are being accepted. At the request of Major Deaton and without objection, a Highway Safety grant application is to be added to the February 25th regular agenda.

Major Deaton reported on plans for the Derby breakfast celebration.

Public Works Director Tom Bradley requested to order more small trash cans due to the large number of people who requested to trade down to the smaller can size. Following discussion, the Board decided to defer the matter until a later Work Session.

Mr. Bradley commented on the need for space to dump fill material and that the current location is no longer suitable. Following discussion, a closed session will be scheduled for the regular meeting agenda to discuss property.

At the request of Tom Bradley and without objection, a backhoe purchase is to be added to the regular meeting agenda.

Planning Director Gary Muller updated the Board on the Second Street Form Based Code Task Force. Mr. Muller also reported he had received an invitation to speak at Chamber of Commerce luncheon.

Steve Dawson, Finance Director, gave a Powerpoint presentation on the FY 2013-2014 budget preparation process.

A Sewer Department update was presented by Director Bill Scalf.

Old Business:

A Report on the City Manager search was presented by Human Resources Director Randy Donahue. A special meeting was scheduled for Wednesday, February 13, 2013 to approve the contract.

The Commission discussed goals and priorities for the term. Following discussion and without objection, Property Maintenance Code discussion is to be added to the March Work Session. Several other items will be discussed after the new City Manager is hired.

Commissioner Hedden requested an update of the emergency siren malfunction. Chief Wilhoite reported that the sirens had a malfunction due to radio interference, but the problem has been fixed.

It was moved by Commissioner Bowers, seconded by Commissioner Roach, to go into closed session per KRS 61.810 (1)(f), and KRS 61.810 (1)(c) – Personnel and Litigation. The question was put upon the motion and the motion was adopted by voice vote. The meeting went into closed session at 7:58 p.m.

It was moved by Commissioner Roach, seconded by Commissioner Hedden that the meeting return to open session. The question was put upon the motion and the motion was adopted by voice vote. The meeting returned to open session at 8:23 p.m.

It was moved by Commissioner Roach, seconded by Commissioner Hedden, that the meeting adjourn. The question was put upon the motion and the motion was adopted by voice vote. The meeting adjourned at 8:23 p.m.

Mayor

Attest:

City Clerk